



No. MANUU/Purchase/F.Acad.404/2016-17/2359

15th March 2017

To

Sub: MANUU – Purchase & Stores – Supply and Installation of Laptops at various sections (Principle Investigators of UGC MRPs) MANUU Headquarters– Limited Tender Enquiry – Reg.

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The University intends to procure & install the Laptops at *various sections (Principle Investigators of UGC MRPs)* as per the specifications mentioned below from the Original Manufacturers of the Equipment / authorized dealers/distributors only. You are requested to submit quotations in sealed envelope along with EMD of Rs. 65000/- (Exemption for registering with MSME NSIC, NCCF, Kendriya Bhandar etc as per GoI norms will only be considered on production of documentary proof) as per Annexure-I on or before **22nd March 2017** by 2.00 p.m. The tender will be opened on the same day at 2:00 p.m. in the presence of prospective bidders.

Specification of equipment / material:

Sl.	Material Description	Qty
1.	<p>Laptop – Commercial model</p> <p>The following broad Specifications: i5 – Intel 7th Gen Processor; 4GB RAM DDR-4 ; 1 TB HDD SATA ; Integrated intel graphics ; 14” Full HD Screen: DVD Writer ; Windows Certified; OS:Windows 10 Professional 64 bit preloaded; Metallic Hinges; Ports: min. 3-USB, 1-HDMI, 1-LAN (10/100/1000 mbps), 1 No. 3.5 mm audio jack out; Webcam; Finger Print Reader; Wifi (802.11ac) & Bluetooth connectivity; Built-in Lithium batteries with min 4 hrs backup (OEM certified); Weight:1.7 kg or less ; Carry Bag/backpack original include; TPM trusted platform module; RoHS certified.</p> <p>Warranty:3 years Comprehensive onsite OEM Warranty</p>	22

Terms & Conditions:

- Price's are to be quoted both in figures and in words. In case of a discrepancy, that the price quoted in words/ lowest will be taken as valid.
- The bidder should be an Original Manufacturer of the Equipment or authorized dealer/distributor of the above items. The authorization letter from OEM / Original Manufacturer specific to this tender ailing which the bid will be rejected.
- Incomplete / conditional bids will be rejected.
- The bid must be as per mentioned specifications **Annexure – I** or higher.
- The quantity included in the bid can be increased or decreased at the discretion of the Competent Authority, Maulana Azad National Urdu University Hyderabad.
- The supply of said items has to be made within a period of **ten days** from the date of receipt of Purchase Order. In case of delay, 0.5% cost of the whole supply for every week as late supply will be deducted from the bill/Performance Guarantee to the maximum of 10% after which the order will be cancelled. In case, if the firm supplies inferior quality, the University may at its decision reject the entire material and impose penalty.



PURCHASE & STORES SECTION

7. Items offered in the tender enquiry may be re-ordered at the same rate, terms & conditions within a period of twelve months/one year from the date of issue of Purchase Order, a separate acceptance letter to this extent shall have to be furnished along with the bid.
8. The amount quoted should include all the charges including taxes, transportation, installation, integration etc.
9. All pages of the tender document are to be signed and stamped by the tendering firm and to be attached along with the bids.
10. Items should carry OEM comprehensive warranty of at least 3yrs or more on the laptop.
11. The University reserves all the rights to place the order with the firm quoted lowest rates of all the items on consolidated basis. In case, if two or more number of firms quotes the same rate, the Committee reserves right to place order as per the additional features /services and other inputs as quoted in the bid.
12. The firms should submit an EMD of Rs. 65000/- in the form of DD from any scheduled bank drawn in favour of MANUU payable at Hyderabad. Exemption as per govt. norms will be considered on production of documentary proof.
13. The L-1 firm should submit 10% value of Purchase Order as Performance Guarantee in the form of D.D / Fixed Deposit (Joint Account) / Bank Guarantee from a scheduled bank in favour of MANUU which will be released after 60 days after completion of warranty and after fulfilling of all tender obligations.
14. For any query/clarification, you may contact Purchase & Stores Section.
15. The University reserves all the rights to reject or accept any tender without assigning any reason or cancel or withdraw the tender notice.
16. In case of any dispute, Hyderabad will be the Jurisdiction. The Registrar, Maulana Azad National Urdu University, Hyderabad shall decide the issue and his decision will be final and shall be binding on the both the parties.

Assistant Registrar
(Purchase & Stores)



1.	Name of Firm	
2.	Details of EMD of Rs. 65,000/- (if exempted, documentary proof)	D.D. No. _____ dated: _____ Name of the Bank _____
3.	Details of Registration with income tax	
4.	Original Equipment Manufacturer (OEM) authorization certificate specific to this tender of the make / brand quoted <i>(OEM certificate shall certify that all the above specifications are complied with for the brand/make to be quoted)</i>	
5.	Signed copy of the Tender	

Price Schedule:

Sl.	Material Description	Qty	Brand & Model	Unit Price (inclusive of all)	Total (inclusive of all)
1.	<p>Laptop – Commercial model</p> <p><u>The following broad Specifications:</u> i5 – Intel 7th Gen Processor; 4GB RAM DDR-4 ; 1 TB HDD SATA ; Integrated intel graphics ; 14” Full HD Screen: DVD Writer ; Windows Certified; OS:Windows 10 Professional 64 bit preloaded; Metallic Hinges; Ports: min. 3-USB, 1-HDMI, 1-LAN (10/100/1000 mbps), 1 No. 3.5 mm audio jack out; Webcam; Finger Print Reader; Wifi (802.11ac) & Bluetooth connectivity; Built-in Lithium batteries with min 4 hrs backup (OEM certified); Weight:1.7 kgs or less ; Carry Bag/backpack original include; TPM trusted platform module; RoHS certified.</p> <p>Warranty:3 years Comprehensive onsite OEM Warranty</p>	22			

Declaration: It is hereby declared that the firm have carefully read and understood the tender and **agreed with all the clauses**, terms and conditions of the tender, Hyderabad jurisdiction etc and agreed that the decision of the University shall be final in all respect.

Place :

Date :2017

Signature of the authorized
representative of the firm with stamp